



THE BUSINESS ADMINISTRATION AND FINANCE PROGRAM OF STUDY

Education Planning Guide for High School and Beyond – Community and Technical College Preparation

Program of Study Overview

The following table provides an overview of courses and credits needed to complete this program of study while preparing for Community or Technical College entrance. Students pursuing this program of study should include at least **2 credits from courses listed in Bold Italic** in their High School and Beyond Plan to meet the district's 2 credit requirement within a Field of Study area. Courses with a ^{TP} designation are those articulated for Tech Prep college credit, and can be applied toward the credit requirements of post-high school programs designated as Tech Prep ^{TP} Options below.

Gr	English	Social St.	Science	Math	Health/Sr. Exp	Career and Technical	Art	PE	Edmonds SD Graduation Requirements (22 credits)
9	Eng. 9	Soc. St. 9	Physical Science	Algebra 1	Health	Digital Communications	1 credit from Art courses or CTE Equivalencies	1.5 credits from PE courses or CTE Equivalencies	4.0 credits - English 3.5 credits - Social Studies 2.0 credits - Math 2.0 credits - Science 0.5 credits - Health 1.5 credits - Physical Education 1.0 credits - Art 1.5 credits - Career and Technical 0.5 credits - Senior Experience 5.5 credits - Electives High School and Beyond Plan Culminating Project WASL or Approved Alternative
10	Eng. 10	Soc. St. 10	Life Science/Biology	Geometry	2 credits from the following: Computer Applications 1 ^{TP} Computer Applications 2 ^{TP} Computer Applications 3 Accounting, 1st Year ^{TP} Accounting, 2nd Year Business Law				
11	Eng. 11	Soc. St. 11		Algebra 2 or other Math Class					
12	Eng. 12	Soc. St. 12				Senior Experience			
Culminating Senior Project		The Culminating Senior Project includes a Portfolio of Work and Student Project which demonstrate skills learned through the Business Administration and Finance Program of Study.							

Sample High School and Beyond Plan – Community and Technical College Preparation

The following sample High School and Beyond Plan shows how the courses and credit requirements listed above for this program of study can be met over the course of 4 years. This schedule meets district graduation and community/technical college entrance requirements, and allows for additional Business Administration and Finance courses or other electives.

Grade 9		Grade 10		Grade 11		Grade 12	
Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
English 9	English 9	English 10	English 10	English 11	English 11	English 12	English 12
Social Studies 9	Digital Comm.	Social Studies 10	Social Studies 10	Social Studies 11	Social Studies 11	Social Studies 12	Social Studies 12
Algebra 1	Algebra 1	Geometry	Geometry	Math Class	Math Class	Senior Experience	PE or Equivalent
Physical Science	Physical Science	Life Science	Life Science	PE or Equivalent	Open Elective	Open Elective	Open Elective
Health	PE	Open Elective	Open Elective	Art or Equivalent	Open Elective	Open Elective	Open Elective
Art or Equivalent	Open Elective	CTE Course Above	CTE Course Above	CTE Course Above	CTE Course Above	Open Elective	Open Elective

Post-High School Options for this Program of Study

The following are just some of the post-high school programs available in Washington for this program of study. For information about specific college credits earned for courses within this program of study, download the Business and Finance Program of Study brochure at <http://humid.edmonds.wednet.edu/documents/fos/business.pdf>.

	Earn a Business and Finance program certificate and enter the Workforce	Earn an Associate's Degree in Business and Finance and enter the Workforce	Earn a Bachelor's Degree and enter the Workforce
Post-High School Options	Tech Prep ^{TP} Options Students completing this program of study can earn up to 20 college credits which may be applied in full or part to the following certificate programs: <ul style="list-style-type: none"> Accounting Assistant, BCC Bookkeeping, BCC Accounting Information Systems, BCC Marketing Communication Assistant, BCC Administrative Assistant, BCC Advanced Business Software Specialist, BCC Human Resources Assistant, BCC Desktop Publishing for Print and Web, BCC Business Software Specialist, BCC Office Assistant, BCC Accounting for Small Business, EdCC Business Information Technology (Multiple), Edmonds CC Accounting Paraprofessional, LWTC Entrepreneurship, LWTC Accounting Assistant, LWTC 	Tech Prep ^{TP} Options Students completing this program of study can earn up to 20 college credits which may be applied in full or part to the following programs: <ul style="list-style-type: none"> Paraprofessional Accounting AA, BCC Office Manager AA, BCC Accounting ATA, Edmonds CC Office Supervision and Management ATA, Edmonds CC Office Technology ATA, Edmonds CC Accounting AAS, LWTC 	State colleges/universities offering Bachelor Degree programs in Business and Finance: <ul style="list-style-type: none"> University of Washington Central Washington University Washington State University Western Washington University <p><i>NOTE: Students seeking entrance into a 4-year college/university will need to take additional coursework beyond these minimum requirements.</i></p>